

# Alpine Academy

## Family Teachers

Reports to: Residential Supervisor

Status: Exempt

Starting Salary: \$30,000 each

Revised: November 25, 2020

### Essential Functions:

The Family Teacher will provide youth with a caring environment in which to grow and learn; model and teach social skills, self-help skills, academic skills, and independent living skills; foster the moral and spiritual development of youth; administer the day-to-day operations of a large family residence; supervise and work with other professional Family Teachers in carrying out responsibilities; and maintain confidentiality of youth and program information. The Family Teacher is provided a private living area to sleep, shower, and spend time when not on duty and to receive personal visitors. Food, entertainment, household items, supplies, and utilities will be paid for by Utah Youth Village/Alpine Academy as Family Teachers live in and manage the group home.

**Youth Population:** The Teaching Family Practitioner will be responsible to care for up to 10 youth. This includes seeing that their day to day needs are met in addition to academic, medical and therapeutic requirements. The youth are placed in treatment by their parents, parents are involved in treatment whenever possible. The youth display behaviors consistent with major depressive disorders, oppositional defiance, developmental delays and other emotionally disruptive conditions. The youth at Alpine Academy struggle with impulse control, emotional control, maintaining relationships, social skills and other behaviors. The parents of the youth are involved in their treatment. You would be an important part of a caring and supportive team to provide the youth with effective treatment.

### Requirements of the Job:

1. Ability and desire to work and live with youth.
2. **Must be at least 21 years of age.**
3. Prefer a Bachelor's degree.
4. **A valid driver's license with a good driving record.**
5. **Pass a criminal background check.**
6. A concern for youth and a strong desire to work in the human services field.
7. Ability to implement all facets/techniques of the Teaching-Family Model.
8. Ability to model appropriate behaviors and morals.
9. The judgment to work with the children assigned to the home in a mature, responsible manner.
10. Will not attend college classes for the first year of employment.
11. Will not hold another job outside of Utah Youth Village/Alpine Academy.
12. Will have a current Tuberculosis (TB) test.
13. Ability to pass scheduled and/or random drug tests.

### Specific Duties:

1. Teach youth to engage in appropriate social behavior using the Teaching-Family Model (paid training is provided for full-time employees).
2. Provide a loving, sensitive, and caring environment.
3. Provide supervision and monitoring to youth in care.

4. Schedule doctor and dentist appointments and attend with the youth.
5. Provide for moral/educational development.
6. Maintain frequent contact with Parents.
7. Manage the home budget.
8. Keep records; ensuring skill cards, incident reports, medication logs, and allowance forms are complete.
9. Manage/Supervise up to three full-time Associate Family Teachers in the home.
10. Schedule and conduct weekly meetings to discuss the youth, their goals, the home, and upcoming events to ensure coordination among staff members.
11. Maintain physical facilities of the home.
12. Accept feedback and direction from the Residential Supervisor.
13. Help the youth respect their boundaries with the main part of the home and the individuals who reside there.
14. Provide supervision and training to Associates Family Teachers.
15. Plan and oversee preparation of nutritious meals and snacks that are in line with guidelines from a nutritionist.
16. Attend to all of the physical, emotional and treatment needs of each individual youth in an ethical and responsible manner.

**Education, Knowledge, Skills, and Abilities required to perform the job:**

- Ability to observe and specifically describe youth behaviors.
- Ability to give and accept feedback and implement feedback.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to maintain a flexible schedule.
- Ability to apply the skill of maintaining acceptable tolerance levels for inappropriate youth behaviors.
- Ability to model and teach appropriate social skills, dress codes, language and public behaviors.
- Ability to follow written and oral instructions and to give them to the youth.
- Ability to exhibit emotional control, patience, and persistence in extremely stressful situations.
- Ability to organize, prioritize, and implement work activities independently.
- Ability to make decisions using sound judgment, with information at hand.
- Ability to read, comprehend, and implement materials at a high school level.
- Ability to exhibit loving and caring behaviors.
- Ability to apply knowledge of and ability to teach self-care skills, independent living skills, and academic skills.
- Ability to serve as a role model for youth.
- Ability to teach moral values to youth.
- Ability to operate a computer and associated computer programs such as a word processor, email, the internet and electronic records systems.
- Ability to participate in physical recreation activities such as swimming, hiking, running and basic sports.

**Physical Requirements:**

- See well enough to read reports, skill cards, monitor youth, drive a vehicle, and observe describe behaviors well enough that a third person who is not present could understand what is being described
- Hear well enough to converse on the telephone and hear comments mumbled under breath.
- Speak well enough to be easily understood in English when teaching skills, giving feedback, discussing strategies, and conversing on the telephone.

- Physical ability and mobility to track behaviors of youth moving whenever a student may go throughout the house or the neighborhood, including over fences into the neighboring fields and at night
- Participate in moderate hiking and camping. Including, sleeping in tents on the ground
- Climb flights of stairs and get into a van.
- Dexterity to write, cook, and help with arts and crafts and games.
- Strength to carry groceries, suitcases, and move furniture.
- Stamina to work eighteen-hour shifts.
- Stamina to drive for up to three continuous hours and ability to drive at night.
- The ability to work under adverse conditions such as constant interruptions, inappropriate behaviors.
- The ability to teach to potential verbal and physical threats from youth which could include the need to physically restrain a youth to prevent injury to the youth or to others.

**Candidates are required to:**

1. Complete a criminal background check through the State of Utah and Federal Bureau of Investigation
2. Provide a certified copy of their driving record from the Department of Motor Vehicles.
3. Meet the licensing and registration requirements of the State of Utah.
4. Successfully complete the Pre-Service Workshop (Teaching-Family Model).
5. Complete the Predictive Index Survey (administered by Utah Youth Village).

**This job description is not intended to be a complete and exhaustive statement of the requirements of the job of Family Teachers. It is more representative of what is typical of this job. Because a Family Teacher acts as a youth's guardian and substitute parent it is impossible to describe all of the things that may be involved in this job. Family Teachers may be asked to do other things that are not listed here, as directed by his or her supervisor, or as the circumstances may dictate.**